



**SINHGAD TECHNICAL EDUCATION SOCIETY'S**  
**SINHGAD INSTITUTE OF TECHNOLOGY**

(Affiliated to Savitribai Phule Pune University, Pune & Approved by AICTE)  
 Gat No. 309/310, off Mumbai Pune Expressway Kusgaon (Bk), Lonavala Punc - 410401

**Prof. M.N. Navale**  
 M E (Elect.) MIE, MBA  
**Founder President**

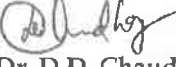
**Dr. (Mrs.) Sunanda M. Navale**  
 B A , MPM , Ph D  
**Founder Secretary**

**Dr. M. S. Gaikwad**  
 M E , Ph D (Electronics Engg.)  
**Principal**


**IQAC Committee members for AY 18-19**

SN	Name of the Member	Designation	Contact No.
1	Dr. M.S. Gaikwad, Principal	Chairman	9552569864
2	Prof. M.G. Bhat, Dean Engineering (STES)	Management Representative	9881056852
3	Prof. S.B. Pharkute		9850039354
4.	Dr. Dilip S. More ADYPCOE Pune	Member	7558581451
5	Mr.Kaustubh Bhadbhade, Persistent, Pune	Member	9623448243
6.	Mr. Yogesh Topale HR Cognizant Pune	Member	9763726061
7.	Mr. S.M. Gaikwad, HOD (Mech)	Member	9321003912
8.	Dr. S.D. Babar, HOD (Comp)	Member	9881383933
9.	Dr. V.V. Deotare, HOD (E&TC)	Member	7588191750
10.	Dr. T.J.Parvat, HOD (I.T.)	Member	9881920029
11.	Dr. A.A. Kalage, HOD (Elect.)	Member	8605033245
12.	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member	9420107701
13	Mr. N.V. Lakal, Dean R & D	Member	9820804509
14	Mr. Yogesh Jadhav, T & P Officer	Member	8308816115
15	Mr. S.L.Mehtre CEO	Member	9921838393
16	Mr. Sumit Devarshri NSS Prog. Officer	Member	9970027070
17	Mrs. A.S.Deshmukh Faculty (App.Sci. Deptt)	Member	9970127892
18	Dr. Mrs. Geetika Narang, Faculty Comp Deptt	Member	9689896065
19	Mr. R.V.Babar, Faculty E&TC Deptt.	Member	9822319270
20	Mrs.Pallavi Ahire Faculty IT Deptt	Member	9422533123
21	Mr. M.N.Kalgunde, Faculty Elect. Deptt.	Member	9011066137
22	Mr. Pravin Pandit, Librarian	Member	9890888240
23	Mr. D.R.Mali Office Admin. Staff	Member	9822900920
24	Mr.K.P. Gangadhara Ex. Engr. TATA power	Nominee of Parents	9223550654
25	Mr. Vipul Madani	Nominee of Alumni	8451857474
26	Miss Muskan Dusad B.E. Comp	Student's Representative	9425936311
27	Mr. Kunal Kishore B.E.E&TC		8796157091
28	Mr. Vijay Soni S.E. Mech		9414664823
28	Dr. D.D. Chaudhary, Vice-Principal	IQAC Coordinator	9372810161

**ATTESTED**

  
 Dr. D.D. Chaudhary,  
 IQAC Coordinator



  
 Dr. M.S. Gaikwad  
**PRINCIPAL**  
 Sinhgad Institute of Technology, Lonavala  
**SINHGAD INSTITUTE OF TECHNOLOGY**  
 Kusgaon (Bk.), Lonavala-410401



Sinhgad Technical Education Society's

## SINHGAD INSTITUTE OF TECHNOLOGY

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Lonavala, Pune, 410401, Website: [www.sinhgad.edu](http://www.sinhgad.edu)

### Minutes of IQAC Meeting held on 13<sup>th</sup> July 2018 (AY 18-19) (first) List of IQAC members

Sr. No.	Name of the Member	Designation
1	Dr. M.S. Gaikwad, Principal	Chairman
2	Prof. M.G. Bhat, Dean Engineering (STES)	Management Representative
3	Prof. S.B. Pharkute	
4.	Dr. Dilip S. More ADYPCOE Pune	Member
5	Mr.Kaustubh Bhadbhade, Persistent, Pune	Member
6.	Mr. Yogesh Topale HR Cognizant Pune	Member
7.	Mr. S.M. Gaikwad, HOD (Mech)	Member
8.	Dr. S.D. Babar, HOD (Comp)	Member
9.	Dr. V.V. Deotare, HOD (E&TC)	Member
10.	Dr. T.J.Parvat, HOD (I.T.)	Member
11.	Dr. A.A. Kalage, HOD (Elect.)	Member
12.	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member
13	Mr. N.V. Lakal, Dean R & D	Member
14	Mr. Yogesh Jadhav & Shedole S.M. T & P Officers	Member
15	Mr. S.L.Mhetre CEO	Member
16	Mrs.A.S.Deshmukh Faculty (App. Sci. Deptt)	Member
17	Dr. Mrs. Geetika Narang, Faculty Comp Deptt	Member
18	Mr. R.V. Babar, Faculty E&TC Deptt.	Member
19	Mrs. Pallavi Ahire Faculty IT Deptt	Member
20	Mr. M.N.Kalgunde, Faculty Elect. Deptt.	Member
21	Mr. Pravin Pandit, Librarian	Member
22	Mr. D.R.Mali Office Admin. Staff	Member
23	Mr.K.P. Gangadhara , Mr. & Mrs Patekar	Nominee of Parents
24	Mr. Vipul Madani	Nominee of Alumni
25	Miss Muskan Dusad B.E. Comp	Student's Representative
26	Mr. Kunal Kishore B.E.E&TC	
27	Mr. Vijay Soni S.E. Mech	
28	Dr. D.D. Chaudhary, Vice-Principal	Coordinator

**ATTESTED**

*M.S. Gaikwad*  
**Dr. M. S. GAIKWAD**  
PRINCIPAL

Sinhgad Institute of Technology, Lonavala

*M.S. Gaikwad*  
**(Dr. M. S. Gaikwad)**  
PRINCIPAL

**SINHGAD INSTITUTE OF TECHNOLOGY**  
Kusgaon (Bk.), Lonavala-410401



*D.D. Chaudhary*  
**Dr. D.D. Chaudhary,**  
Coordinator



Sinhgad Institutes

IQAC Committee Attendance -13 July 2018

Sr. No.	Name of the Member	Designation	Signature
1	Dr. M.S. Gaikwad, Principal	Chairman	<i>[Signature]</i>
2	Prof. M.G. Bhat, Dean Engineering (STES)	Management Representative	<i>[Signature]</i>
3	Prof S.B. Pharkute	Member	<i>[Signature]</i>
3.	Dr. S.N. Merchant, IIT , Pavai, Mumbai	Member	ABSENT
4.	Dr. Dilip S. More ADYPCOE Pune	Member	<i>[Signature]</i>
5	Mr.Kaustubh Bhadbhade, Persistent, Pune	Member	<i>[Signature]</i>
6.	Mr. Yogesh Topale IIR Cognizant Pune	Member	<i>[Signature]</i>
7.	Mr. S.M. Gaikwad, HOD (Mech)	Member	<i>[Signature]</i>
8.	Dr. S.D. Babar, HOD (Comp)	Member	<i>[Signature]</i>
9.	Dr. V.V. Deotare, HOD (E&TC)	Member	<i>[Signature]</i>
10.	Dr. T.J.Parvat, HOD (I.T.)	Member	<i>[Signature]</i>
11.	Dr. A.A. Kalage, HOD (Elect.)	Member	<i>[Signature]</i>
12.	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member	<i>[Signature]</i>
13	Mr. N.V. Lakal, Dean R & D	Member	<i>[Signature]</i>
14	Mr. Yogesh Jadhav, T & P Officer	Member	<i>[Signature]</i>
15	Mr. V.H. Magar NSS Prog. Officer	Member	ABSENT
16	Mrs.A.S.Deshmukh Faculty (App.Sci. Deptt)	Member	<i>[Signature]</i>
17	Mrs. Gitika Narang, Faculty Comp Deptt	Member	<i>[Signature]</i>
18	Mr. R.V.Babar, Faculty E&TC Deptt.	Member	<i>[Signature]</i>
19	Mrs. Pallavi Ahire Faculty IT Deptt	Member	<i>[Signature]</i>
20	Mr. M.N.Kalgunde, Faculty Elect. Deptt.	Member	<i>[Signature]</i>
21	Mr. Pravin Pandit, Librarian	Member	<i>[Signature]</i>
22	Mr. D.R.Mali Office Admin. Staff	Member	<i>[Signature]</i>
23	Mr. K.P.Gangandhara	Nominee of Parents	<i>[Signature]</i>
24	Mr. Sanket Ghorpade/ Sujit Fulari	Nominee of Alumni	<i>[Signature]</i>
25	Mr Rachit kaul, S.F. (Comp)	Student's Representative	<i>[Signature]</i>
25	Mr. Kunal Kishore	Student's Representative	<i>[Signature]</i>
26	Dr. D.D. Chaudhary, Vice-Principal	Coordinator	<i>[Signature]</i>

- 27. Mr. Pathekar
- 28. Mrs. Praachi Palekar
- 29. Muskan Dinsad
- 30. Vipul Madhav
- 31. Vijay Soni
- 32) Sheldale S.M.

**ATTESTED**

Dr. M S GAIKWAD  
PRINCIPAL



Parent *[Signature]*  
 Student Representative *[Signature]*  
 Alumni *[Signature]*  
 Parent Representative *[Signature]*  
 Member *[Signature]*  
 (Dr. M. S. Gaikwad)  
 PRINCIPAL  
 SINHGAD INSTITUTE OF TECHNOLOGY  
 Kusgaon (Bk.), Lonavala

*[Signature]*  
IQAC - Coordinator

Following Points were discussed in the meeting:

- IQAC coordinator, Dr. D.D.Chaudhary welcomed all the guests to the meeting. He called upon the Chairman and Principal Dr. M.S. Gaikwad to address the panel and present a welcome speech.
- Dr.M.S.Gaikwad mentioned in his speech about the achievements of SIT in the last year, based on the suggestions which were given in the meeting held last year. He mentioned two remarkable points that, three teachers have completed their Ph.D. and seven patents have been registered overall. He also mentioned that keeping the same zeal, enthusiasm and hard work, we will come to the expectations of the corporate world. Also, He has pointed that, last meeting was very much meaningful and useful since the positive results observed from 'Student Mentorship' and 'Shadow placement activity', which were discussed in the meeting.
- Dr. D. D. Chaudhary then briefed about the overview of the functioning of SIT. He mentioned the short term and long term goals, which include holistic development of students and developing strong industry institute relationship respectively. He also mentioned the various elements of enrichment which are the pillars of SIT. These are VAP, STP, Faculty development programme, Teacher Guardian scheme and so on. He ended with mentioning the training and placement details
- After this, discussion started with all the office bearers for the IQAC to attain its sole purpose.
- Prof. M.G. Bhat , Dean Engineering (STES) mentioned his views in following points:
  - He appreciated the presentation of Dr. D. D. Chaudhary. He mentioned that, most of the things were taken care of in the presentation. He suggested at few points the quantification would have been appreciated.
  - Additional focus should be given on outcome based learning and project based learning in which faculty should take efforts.
  - New NACC format should be consider as guideline for improvement.
  - Research Projects/Publications should boost in future.
  - Faculty should focus on Consultancy work.
- Prof. S. B. Pharkute mentioned the following points
  - He congratulated to Dr. M.S.Gaikwad and his team for achieving good results.
  - He also mentioned that placement data should be stated in terms of total eligible students and total students selected.
  - Data related to students who are into higher education and entrepreneurship should also be mentioned in the presentation.
  - He mentioned data should be mentioned related to number of workshop and paper published.
  - He suggested, to study the new pattern of NAAC and NBA and prepare for NAAC – 2021.




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Sinhgad Institute of Technology, Lonavala

- Mr. Kaustubh Bhadbhade, form Persistent, discussed following points,
  - It is important to change the mindsets of students as well as faculty members.
  - He also said that “teach students how to think”. Listening is 70% part of communication. Students need to be taught about how to ask questions.
  - He talked about four kinds of students – job oriented, higher education oriented, research oriented and others who just want a degree in hand. Level of institution can be raised when each of these set of students is treated separately.
  - Also, communication should be perfected, not only english but communication as a whole. Faculty should act as a catalyst in the growth of the students.
  - Suggestion scheme should be there for new implementation.
  - In Mock interview, videos can be created so that student can learn themselves from their mistakes
- Dr. Dilip S. More from ADYPCOE Pune mentioned following points
  - Feedback must be taken twice a semester
  - In TG scheme try to generate innovative ideas
  - Collaborate with more organizations, sign MOU with these institutes which will help in placements.
  - Categories students so that placement ratio will increase.
  - To improve placement contact parents and relatives of students so as to enhance the industry level interaction.
  - Alumni network should be use for more internship and sponsor project.
  - For consultancy small companies should be targeted.
  - Every faculty should write for BCUD proposal.
  - Green audit should be there.
  - Goals should be high. At least 25 patents should be the target for coming year.
- Mr. Yogesh Topale HR Cognizant AMC, presented his views on following points:
  - He congratulated SIT team for good result and R&D work
  - He mentioned following points are important for placement:
    - The resume should be very strong as it is the first impression, in resume explain projects with tech stack and skills.
    - Communication plays a very important role in interview, since the person in front has only thirty minutes to judge you.
    - Learning ability and flexibility of students is very important because technology changes every now and then.
  - Students should be given awareness of current industry trends.
  - Student should do some certification also
  - There should be bench mark for result
- Mr. K.P. Gangadhara, Parent representative from Tata power mentioned following points
  - He said QCF can be implemented in SIT for improvement
  - Mentioned about his concern whether his child is doing good or not.



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 Dr. M S GAIKWAD  
 PRINCIPAL  
 Sinhgad Institute of Technology, Lonavala

- He also mentioned about keeping the quality assurance session for communication enhancement.
- Mrs. Patekar, Parent representative mentioned following points
  - Appreciated efforts of faculty, LG scheme, Viva, Internal assessment program.
  - She mentioned college timing should be reduce in evening so that students can do more practice at home.
  - Yoga and meditation classes should be there.
- Mr. Vipul Madani Alumni Representative, shared his views on following points:
  - Students should learn industry standards
  - He mentioned his willingness to provide internship and projects to students
- Student Representative Miss. Muskan gave her thanks to institute for providing various opportunities.
- Mr. Yogesh Jadhav, TPO mentioned the placement details, which stated 273 placements, 38 companies in pipeline, 36 new companies added. Core companies for various departments EnTC – 72, Computer – 92, Mechanical – 63, Electrical – 19, 13 companies with salary package of more than 5 lakhs. We are taking initiative in employment enhancement activities. We have also initiated GATE coaching classes. In this three toppers from every branch will get free coaching. We have also focused on shadow placement in which same placement procedure is followed for SE and TE as of BE. He said we have placement APP. He asked for a suggestion for skills mismatch in students.
- Mr. N.V. Lakal said that, improvement to be done in patents will set the goals higher. He mentioned in last year we have grant of Rs 18, 20,000/-.
- At the end, Dr. M.S.Gaikwad thanks to panel and mentioned that we will follow suggestion step by step. And will try to keep more IQAC meeting every year.
- Dr. D.D.Chaudhary also thanks to panel and mentioned required documents will be mailed to members and request to Prof. Lakal for vote of Thanks.



**ATTESTED**

*M.S.G.*  
**Dr. M. S. GAIKWAD**  
 PRINCIPAL

Sinhgad Institute of Technology, Lonavala

**Principal Dr. M.S. Gaikwad sir addressing the meeting**







**Mr. Yogesh Topale Industry Expert addressing the meeting**



**Vice-Principal Dr. D. D. Chaudhary express Vote of Thanks.**

  
 Dr. D.D. Chaudhary,  
 Coordinator

  
 Dr. M.S. Gaikwad  
**PRINCIPAL**

**ATTESTED**  
  
 Dr. M S GAIKWAD  
 PRINCIPAL  
 Sinhgad Institute of Technology, Lonavala

**SINHGAD INSTITUTE OF TECHNOLOGY**  
 Kusgaon (Bk.), Lonavala-410401



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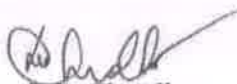
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## Action Taken Report on the decisions of IQAC Meeting on 13<sup>th</sup> July 2018 (first) for AY 2018-19

Sr. No.	Points Discussed	Action / Decision taken
1.	Need of Foreign language skills	Foreign language training started for student. Certifications in Japanese and German done by students.
2	Research and Development, Paper Publications	Industry expert have suggested some funding agencies. Proposals for the grant has initiated. Paper Publications made mandatory to faculties and are increased.
3	MoUs with Industries and motivation for Start-ups	MoUs with some industries and start-ups by students initiated.
4	GATE, GRE initiatives	Training facility started at Campus in collaborations with outside experts.
5	Involvement of students in Technical activities	State level Events, Techtonic proposed to organise at STES level.

**ATTESTED**

  
**Dr. D.D. Chaudhary**  
Coordinator IQAC

  
**Dr. M. S. GAIKWAD**  
PRINCIPAL  
Sinhgad Institute of Technology, Lonavala

  
**Dr. M.S. Gaikwad**  
PRINCIPAL  
Principal  
SINHGAD INSTITUTE OF TECHNOLOGY  
Kusgaon (Bk.), Lonavala-410401



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### Minutes of IQAC Meeting held on 12<sup>th</sup> Nov 2018 (AY 18-19) (second)

Following members were present in the meeting

Sr. No.	Name of the Member	Designation
1	Dr. M.S. Gaikwad, Principal	Chairman
2	Prof. M.G. Bhat, Dean Engineering (STES)	Management
3	Prof S.B. Pharkute	Representative
3.	Mr. S.M. Gaikwad, HOD (Mech)	Member
4.	Dr. S.D. Babar, HOD (Comp)	Member
5	Dr. V.V. Deotare, HOD (E&TC)	Member
6.	Dr. T.J.Parvat, HOD (I.T.)	Member
7.	Dr. A.A. Kalage, HOD (Elect.)	Member
8.	Dr. P. S. Patil, HOD (App.Sci. Deptt)	Member
9.	Mr. N.V. Lakal, Dean R & D	Member
10.	Mr. Yogesh Jadhav, T & P Officer	Member
11.	Mrs. Pallavi Ahire Faculty IT Deptt	Member
12.	Mr. Pravin Pandit, Librarian	Member
13	Dr. D.D. Chaudhary, Vice-Principal	Coordinator

#### Following Points were discussed in the meeting:

- Vice Principal, Dr. D. D. Chaudhary welcomed all the guests of the meeting, and presented IQAC college report.
- All Dept. Heads Presented their IQAC report.
- Prof. M. G. Bhat, Dean Engineering (STES) mentioned his views in following points:
  - He appreciated the presentation of Dr. D. D. Chaudhary, he mentioned most things were taken care of in the presentation but the presentation was lacking in mentioning the number of figures that is quantification of figures was not done.
  - All departments should give more focus on PEO's and their outcome.
  - Lack of data related to extra curriculum activities.
  - Faculty and Student Achievements should be properly recorded and updated
  - Faculty publication is very important and only Scopus/SCI index or UGC approved journal should be consider.
  - Faculty member should be motivated for NPTEL courses.



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Dr. M S GAIKWAD  
PRINCIPAL

Sinhgad Institute of Technology, Lonavala

- Prof. S. B. Pharkute mentioned the following points
  - He mentioned the need of merging IQAC with AMC.
  - IQAC report should be made quarterly.
  - He suggested to start preparing for NBA and for NAAC – 2021.
  - Information related to MoU should be mention and how many active MoUs are there that should also be mention.
  
- At the end, Dr. M. S. Gaikwad thanks to panel and mentioned that will follow suggestion step by step. And ask to keep regular meeting every year.
- At the end, Dr. D.D.Chaudhary Sir, concludes the meeting by giving vote of thanks to panel and summarize meeting in following points
  - He said with collaboration of stakeholder's formats and rode-map of the year will be defined very soon.
  - More focus will be given to industry interaction, as well as on entrepreneurship.
  - He appreciated and Thanks to all members for sharing valuable suggestions for quality improvement.
  - At, last he requested to all be together to achieve target of NAAC A++ grade.

The meeting ended with vote of thanks after the lunch with all members.



**Dr. D.D. Chaudhary**  
Coordinator IQAC




**Dr. M.S. Gaikwad**  
(~~Dr. M.S. Gaikwad~~)  
PRINCIPAL  
SINGHAD INSTITUTE OF TECHNOLOGY  
Kusaon (Bk.), Lonavala-410401

**ATTESTED**



**Dr. M. S. GAIKWAD**  
PRINCIPAL  
Sinhgad Institute of Technology, Lonavala

ATTESTED

Dr. M. S. Gaikwad

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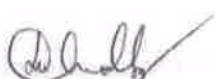
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## Action Taken Report on the decisions of IQAC Meeting on 12<sup>th</sup> November 2018 (AY 18-19) (second)

Sr. No.	Points Discussed	Action / Decision taken
1.	Quantification of Data	All HoDs are advised to represent all data in graphical representations.
2	Preparation of NAAC Report	Institute level In charge and criteria wise in charges ask to start collection of Data and appropriate Files.
3	Research and Development, Paper Publications	Paper Publications made mandatory to faculties and are increased. It should be in Scopus indexed or referred Journals.
4	Certification of NPTEL	SPOC of NPTEL motivated faculty and students and good number of participation increased.

  
**Dr. D.D. Chaudhary**  
Coordinator IQAC



**ATTESTED**

  
**Dr. M.S. Gaikwad**  
Principal  
(Dr. M. S. Gaikwad)  
PRINCIPAL  
SINHGAD INSTITUTE OF TECHNOLOGY  
Kusgaon (Bk), Lonavala - 410401  
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### Minutes of IQAC Meeting held on 2<sup>nd</sup> April 2019 (AY 18-19) (Third)


Present member were as, Dr. M. S. Gaikwad, Principal & Chairman IQAC, Dr. D. D. Chaudhary, Dr. S.D. Babar, Dr. P.S. Patil, Dr. T.J.Parvat, Dr. A.A. Kalage, Mr. S.M.Gaikwad, Mr. V.V. Deotare, Mr. N. V. Lakal, Mr. Y.D. Jadhav.

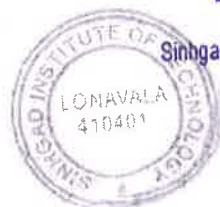
#### Following Points were discussed in the meeting:

1. Dr. D. D. Chaudhary welcomed all and presented agenda of the meeting IQAC and presented departmental report.
2. Dr. M. S. Gaikwad mentioned that most things were taken care of in the presentation of departmental report but still more improvement is possible in all sectors. Extra curriculum activities and students achievements should be added. Faculty publication is very important and only **Scopus/SCI index or UGC approved journal** should be consider. Faculty member should be motivated for **NPTEL courses** and other Industrial training. Information related to MoU should be mention and how many active MoUs are there that should also be mention.
  - o All the HoDs concluded that with collaboration of stakeholder's and with proper formats the rode-map of the next year will be defined very soon **Quality improvement** to achieve highest grade in second cycle of NAAC.
  - o
  - o More focus will be given to **industry interaction**, as well as on **Entrepreneurship, Sponsored Projects and VAPs on upcoming Technology.**
  - o All members gave valuable suggestions for quality improvement. Like improvement in University results to achieve **Rankers in University.**
  - o **Best Department, Best Out-going Student and Best Teacher** formats discussed and process initialise.

  
Dr. D.D. Chaudhary  
Coordinator IQAC

ATTESTED

  
Dr. M. S. GAIKWAD  
Principal  
(Dr. M. S. Gaikwad)  
PRINCIPAL  
SINHGAD INSTITUTE OF TECHNOLOGY  
Kusgaon (Bk.), Lonavala-410401





Sinhgad Institutes

*Celebrating 25 Years*

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### Action Taken Report on the decisions of IQAC Meeting on 2<sup>nd</sup> April 2019 (AY 18-19) (Third)

Sr. No.	Points Discussed	Action / Decision taken
1.	Preparation of departmental report for AY 18-19 as per NAAC guidelines	Criteria wise in charges ask to start collection of data and appropriate Files.
2.	Data collection for AQAR	All criteria heads are advised to prepare google form to upload data in proper format and for graphical representations.
3.	R&D activities and consultancy to Industries.	All faculties instructed to increase MoUs with Industries and explore chances of Consultancy.
4.	Certification of NPTEL	SPOC of NPTEL motivated faculty and students and good number of participation increased.
5.	Best Department, Best Out-going Student and Best Teacher activity.	Process initialise and Applications are called from all concern.

**Dr. D.D. Chaudhary**  
Coordinator IQAC

**ATTESTED**

  
**Dr. M.S. Gaikwad**  
PRINCIPAL

**Dr. M.S. Gaikwad**



Sinhgad Institute of Technology, Lonavala, Principal

PRINCIPAL

SINHGAD INSTITUTE OF TECHNOLOGY  
Kusgaon (Bk), Lonavala-410401

ATTESTED

Dr. M.S. Gaikwad

Sinhgad Institute of Technology



Sinhgad Technical Education Society's

## SINHGAD INSTITUTE OF TECHNOLOGY

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### Minutes of IQAC Meeting held on 28<sup>th</sup> June 2019 (AY 18-19) (Fourth)

Present member were as, Dr. M. S. Gaikwad, Principal & Chairman IQAC, Dr. D. D. Chaudhary IQAC coordinator, Dr. T.J.Parvat, Dr. S.D. Babar, Dr. P.S. Patil, Dr. A.A. Kalage, Mr. S.M.Gaikwad, Mr. V.V. Deotare, Mr. N. V. Lakal, Mr. Y.D. Jadhav. Mr. M. S. Chaudhari, Mr. Sumit Devrshi, Mr. Pravin Pandit.

Points discussed in the meeting are as follows:

1. Dr. D. D. Chaudhary welcomed to all members and discussed agenda of the meeting.
2. All the HoDs, presented departmental activity reports concluded that with collaboration and involvement of all stakeholder's feedback quality improvement process will be increase with highest zeal and will work for **Outcome oriented** plans.
3. Dr. M. S. Gaikwad mentioned that, suggestion from all stakeholders' and their involvement in the process must increase. At most precautions should be taken by HoDs and all faculty in the preparation of Departmental reports so as to prepare **AQAR report for quality improvement in all sectors**. Students must motivated to participate in all curricular and extracurricular activities to develop personality and good human being. Programs of NSS and other clubs must involve social activities like **Blood Donation, Road Safety** and so on.
4. Participation in **BOS, University syllabus** farming and suggestions as per industries requirements.
5. Faculty member should be motivated for NPTEL courses and other Industrial training.
6. **Active MoU** with industries must be increase and various related activities should be initiated to increase Entrepreneurship and startup skill in students.
7. All the members accepted to involve all stake holders in **Quality improvement** to achieve highest grade in second cycle of NAAC.
8. Online Appraisal of Faculty should be taken as a **Quality improvement** measure.
9. TTT, STP and VAPs must be organic with as per **Industries Standards** to increase placement percentage.

Dr. D.D. Chaudhary

Coordinator IQAC



Dr. M.S. Gaikwad

PRINCIPAL

SINHGAD INSTITUTE OF TECHNOLOGY

Kusgaon (Bk.), Lonavala-410401

**ATTESTED**

Dr. M. S. GAIKWAD

PRINCIPAL

Sinhgad Institute of Technology, Lonavala



Sinhgad Technical Education Society's

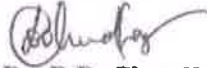
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
### Action Taken Report on the decisions of IQAC Meeting on 28<sup>th</sup> June 2019 (AY 18-19) (fourth)

Sr. No.	Points Discussed	Action / Decision taken
1	BOS and University works	All faculty are advised to involve in University works.
2.	Data collection for AQAR NAAC guidelines	All criteria heads are advised to prepare google form to upload data in proper format and for graphical representations.
3.	MoUs, R&D activities and consultancy to Industries.	TPO and All faculties instructed to increase MoUs with Industries and explore chances of Consultancy.
4.	NSS and social clubs activities	NSS coordinator have organised NSS camps in nearby villages and social activities included.
5.	Research Paper Publications	Given more weightage in faculty appraisal. For students of final year it is made compulsory for submission of project report.

  
**Dr. D.D. Chaudhary**  
Coordinator IQAC

ATTESTED

  
Dr. M. S. GAIKWAD  
PRINCIPAL  
Sinhgad Institute of Technology, Lonavala

  
Dr. M.S. Gaikwad  
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